



## ***ARE YOU READY?***

### **One- Minute CVP Tracking Checklist**

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If you are interested in becoming a Certified Venue Professional (CVP), complete this “One-Minute Personal Data Form” to determine if you might have enough public assembly venue management experience to apply for the Certified Venue Professional program.

<b><i>Higher education, Public assembly venue management experience &amp; Certification</i></b>	Points _____
<p>Bachelor’s degree = 30; Master’s degree = 40; PhD = 50          Work toward Bachelor’s degree without diploma – 1 pt./3 semester hours completed          Work toward Masters’ degree without diploma – 2 points/3 semester hours completed</p> <p>Enter 12 points per year of experience in the mid-level to senior level of management at a public assembly venue or an industry-related supplier of products or services.</p> <p>Certifications earned (ex: CMP, CEM, etc.) – 15 points maximum for one additional cert. (Maximum = 140 points; Minimum = 66 points).</p>	
<b><i>Continuing education programs</i></b>	_____
<p>Enter 5 points for attendance to IAVM conferences and 5 points for attendance to other public assembly venue management industry conferences and seminars. Add 20 points per year for Venue intensive education programs, including Venue Management School, formerly Public Assembly Facility Management School at Oglebay, Academy for Venue Safety and Security, Graduate Institute or the Senior Executive Symposium. (Maximum: 100 points; Minimum: 20 points).</p>	
<b><i>Teaching and program participation</i></b>	_____
<p>Speaker or instructor in a continuing education program. Add 5 points per program; 15 for Oglebay instructors or Regents per year. (Maximum: 30 points; No minimum).</p>	
<b><i>Publications</i></b>	_____
<p>Add 3 points per article and 50 points per book for publications in the public assembly venue management industry. (Maximum: 15 points; No Minimum).</p>	
<b><i>Professional and community activities</i></b>	_____
<p>Add 2 points per year for service on a volunteer community or professional association board or committee. (Maximum: 50 points; No Minimum).</p>	
Total	_____

Results: If you scored 100 points, you may have enough points to be eligible to apply for the CVP designation. Please contact IAVM for an official application.

If you scored less than 100 points, begin tracking your progress in the areas listed and continue to reassess your readiness for the CVP program each year.